

Derived Responsibilities

As duly elected directors, it is incumbent on you to

1. Be informed of and participate in discussions on board-related issues.
2. Make informed decisions based on information and facts presented.
3. Be an effective conduit of information regarding the affairs of Betsuin.
 - a. Disseminate information with discretion
 - b. Be an informed spokesperson on decisions made by the board
4. Be involved in activities undertaken by the Betsuin.
5. Attend monthly and other meetings described in the Betsuin by-laws.
 - a. Unless notified otherwise, Board meetings are held on the first Sunday of each month.
 - b. Annual general membership meeting - last Saturday in January
6. Participate in at least one Betsuin Committee.

Scope of Responsibilities

1. Facilities

- a. The main and annex temples
- b. The ministerial residences
- c. All surrounding grounds
- d. The HMS buildings and grounds
- e. The PBA building and grounds

2. Personnel

- a. Paid staff
 - 1) Ministerial (5 fulltime)
 - 2) Executive director (fulltime)
 - 3) Secretarial (1 fulltime)
 - 4) Fiscal (1 halftime)
 - 5) Custodial (1 fulltime)
 - 6) Landscapist (1 part time)
 - 7) Music director (1 part time)
 - 8) Organists (3 casuals)
 - 9) Mail clerk (1 casual)
- b. Volunteer Help
 - 1) Office
 - 2) Grounds and facilities
 - 3) Kitchen
 - 4) Newsletter
 - 5) Affiliates

3. Committees

- a. Budget & Finance
- b. Facilities Mgt.
- c. Personnel
- d. HMS Education

- e. Membership
- f. Religious Matters
- g. Communications
- h. Social Concerns
- i. Reception & Hospitality
- j. Internal Affairs
- k. Music

4. Programs

- a. HMS Education (paid staff)
- b. Social/cultural (all volunteers)
- c. Religious
- d. Dharma School
- e. Adult Dharma classes
- f. Sunday services
- g. Talk Story
- h. Futaba Lecture Series
- i. Dharma dialogue
- j. Events (Golf Tourney, Taste of Hongwanji, Bon Dance, etc.)

5. Development/Fund-raising

- a. Planned Giving Program (needs development)
- b. Comprehensive Donation Program from "o-saisen" to targeted projects (needs to be organized)

New: June 2017

Role of Directors

As provided by the by-laws of the Betsuin, the board of directors shall **manage, conduct, and control the general affairs of the Hawaii Betsuin** through its powers of appointment and approval over such matters as personnel (ministerial and lay), programs, finances, and physical maintenance of the temple.

Specifically, the board is empowered to:

- a. Determine whether there may be an assistant chief minister(s),
- b. Approve appointment or dismissal of principals of Hawaii Betsuin schools,
- c. Fill vacancies in the board of directors,
- d. Approve presidential appointments of all standing and special committees,
- e. Review and receive treasurer's report,
- f. Appoint member(s) to the board of advisers,
- g. Approve presidential appointments of delegates to the Legislative Assembly of the Kyodan, Honolulu Hongwanji Council, and Hawaii Federation of Lay Associations,
- h. Determine time and place of annual membership and election meetings,
- i. Petition special membership or board of directors meetings,
- j. Approve establishment of affiliated organizations and related special activities of the units held of the premises,
- k. Determine by formal resolution person(s) who may sign checks, drafts, or notes of indebtedness issued by the Betsuin,
- l. Authorize officer(s), agent(s) or employee(s) to enter into contract on behalf of the Betsuin



Honpa Hongwanji Hawaii Betsuin
1727 Pali Highway, Honolulu, HI 96813
Phone: (808) 536-0919

Honpa Hongwanji Hawaii Betsuin



Board of Directors

*An opportunity to be a link in the
legacy of the temple, and help the
Sangha stay bright and strong*